



Diocese of Ripon & Leeds Diocesan Advisory Committee Guidelines

APPLYING TO GRANT MAKING BODIES

1. Planning

- Know what you want to do – what is the aim of the project
- How much money is needed and by when?
- How are you going to achieve it? It might take some time to secure funding, particularly on a large or complicated project, so plan well ahead. You may have to develop a track record so that funders can judge your ability to manage projects
- If work is needed on your church building involve your architect, Archdeacon and the DAC at the earliest opportunity to consider Faculty implications

2. Getting organised

To avoid starting from scratch each time collect information on your proposal so that you have a standard set of papers, which can be amended to suit the particular body you are applying to.

Even if your appeal is a low-key affair, your paperwork can still stand out from others with very little effort. Grant-giving trusts complain that on average two out of three submissions from PCC's are inadequate.

It is advisable to set up a group with a wide range of skills, preferably with previous expertise in business or education, who will concentrate on the fundraising project. This group will be responsible to the PCC, who in most cases will be the named group applying for the grant.

This group will need to set about preparing the paperwork and need to take into account:

- Business Plan – this needs to be clear, concise and well presented taking in the following:
 - History – describing what is the problem or issue
 - Vision – What is it? Who benefits?
 - What is needed to achieve the vision?
 - Financial issues - budget/proposed expenditure
 - income projections
 - Sustainability - maintenance costs
 - future developments
 - Monitoring and evaluation

- How you will know that you have achieved your vision
- How you intend to measure success
- Risk assessment
 - What might prevent you from achieving your vision
 - How might you respond to these challenges

3. Securing funds

For many funders you will have to convey the benefits of what you want to do in terms of local community needs, whilst demonstrating that you know what you are doing in a business like way. You must show how your project will benefit the local community so it may be helpful to think about how you can involve your local community perhaps by undertaking a community audit. This data needs to be analysed and be presented in a clear and objective document demonstrating how your project in terms of outcomes, for example that through the project 200 elderly people will be supported to live in their own homes. Some thought needs to be given to identifying who or what organisations you are going to approach for funds.

When planning to apply for grants for a church building start by compiling a 'Statement of Significance' and a 'Statement of Need'. These documents explain what is special about your church building and how any planned alterations would meet the needs of the parish. These documents will be required when applying for Faculty. Guidance on how to compile a Statement of Significance and a Statement of Need are available from the DAC Secretary or on the Diocesan website.

The following are four approaches to fundraising. You may of course wish to use a combination that suits your own particular needs. The bullet points will help you to address and devise your plan for your campaign.

Fundraising from the Church Community

- If the church doesn't believe in it, no-one else will!
- Others respond better if we have given
- Demonstrates one of the common requirements for other funders. Some bodies will need to see applicants contributing at least 10% of the total project costs through their own fund raising activities.
- Be realistic about what you can raise
- Regular Giving/Pledged Giving
- Particular Events
- Identify local selling points
- Entry into networks via church members

Local community, business and sponsorship

- Have a strategy
- Personalise the strategy – people give to people
- Be clear about what you are asking for, money, goods/services in kind
- What are they going to get from this?
- A feel good factor - how?

- Publicity - balance the interests of different companies
- Is there any sponsorship/advertising that would be deemed inappropriate e.g. local brewery, pharmaceutical company?

Major Trusts and other Grant Making Bodies

- Identify the Trusts that can respond to your request – see the list below.
- Don't assume that because someone else got money you can apply. Check the Trust's criteria for donating.
- Use Funderfinder (often available through CVS and libraries) to identify potential Trusts.
- Check HOW you apply, application form, letter with supporting information.
- Check application dates and deadlines.
- What are the conditions of the Trust.
- What are your special features?
- Don't lose your vision when you see what funders are offering.
- Use your business plan to fill in the form or send as supporting information – make sure you answer their questions clearly
- Let funders know what you have already received
- Are you applying for revenue and/or capital funding
- Have a strategy with timings for applications. If we don't get x we can apply to y.

Public Money – Central or Local Government

Be aware when applying for this type of funding that the following applies:

- grants often have specific conditions attached -often around political initiatives
- The grant will need to have clear beneficiaries – you have to demonstrate with evidence that you have achieved what you promised within the application
- Grant funding bodies often have officers to assess whether your project might qualify for their grants and to assist you in the application process – ask if they offer pre-application advice
- Grants have a lot of monitoring paperwork with them
- The funders will often be interested in the project in the long term – for example the conditions associated with national lottery grants continue for up to 10 years after and many have conditions that there is a long term maintenance regime for buildings after a grant has been received
- They can be a useful source for funding core revenue costs
- They can suddenly appear with tight deadlines – on the reverse side some funders find they have underspent at the end of the financial year and can make appeals to help them spend their money at the start of the calendar year

What Next?

If and when you succeed in getting money and grants always make sure that you comply with conditions or restrictions and do not forget to say “thank you”:

- By letter
- By telephone for large donations reassure them that their cheque has arrived, ask what prompted the gift, what do they think of the church
- By visiting
- By meeting or event

- By public acknowledgement
- Use annual report to list donors - decision needed around corporate/ individual/ above a certain amount
- Newspaper. But get permission before publishing names; donors may not want to get an avalanche of appeals

Fundraising will involve several rejections and lots of opportunities to give up. There are always more applications than there are funds available. If you don't succeed this may be part of building up and developing a relationship for future support. The key thing is better quality applications, which meet the funding organisation's objectives, stand a better chance of success. Learn from mistakes and keep trying until you succeed.

Charitable Status of a Parish Church Council

A PCC is a charity (the Charities Act 1993 confirms this) and always has been, with PCC members being the trustees. They are not required to be registered which can sometimes cause grant makers difficulties. Quite often a grant application form will ask for the charity number of the applicant. A PCC cannot use the Diocesan Board of Finance Registered Charity number. It may be helpful to use the following statement:

"The Parochial Church Council is a charity excepted from registration with the Charity Commission under the Charities Act 1993 by the "Charities (Exception from Registration) Regulations 1996" and is recognised as a Charity by the Inland Revenue under reference X."*

**= the Inland Revenue number used by the parish for gift aid etc*

EXTERNAL FUNDING FACTS

- **Capital vs. revenue:** both sorts of funding are available. Capital only grants often have revenue implications for the applicant to pick up. Revenue grants are usually for a time limited period, after which new funding will need to be found or the project terminates.
- **Project based:** there is a preference for funding specific projects rather than ongoing core costs. Packaging everyday activities as a specific project is one way to counter this.
- **Prioritisation:** Many funds prioritise, often geographically e.g. by areas of urban deprivation or rural areas.
- **Partnerships:** a preference is often given to projects that work in partnership between different organisations e.g. involving local government, voluntary sector and local businesses. The Church has many qualities of a voluntary and community based organisation and is therefore well placed to be in such partnerships.
- **Matched funding:** funds will usually only provide a certain percentage of a project's costs, leaving you to find the rest. Paradoxically this can lead to an organisation increasing expenditure when it begins to receive grants. Sometimes the shortfall can be made up with money from other funds, decreasing the amount of money you need to put in but increasing the complexity of managing the project.
- **Very competitive:** most funds are over-subscribed and reject more applicants than they accept. Knowing who to approach and how to present your project is vital.
- **Quality projects:** because the field is competitive, projects have to be high quality and the application needs to be presented professionally. This implies a cost in putting together an application.

- **Evidence:** good projects are informed by evidence. If you cannot demonstrate that your community needs what you are applying for it is unlikely that funders will give you grant aid. Also, if the need identified is not real (based on evidence) there will not be the demand for the new use and it is likely to be an unsustainable solution.
- **Strategy-led:** an organisation should only consider chasing external funding if it fulfils its strategic goals. It is easy to change your project to fit the funding available and end up with a white elephant.
- **A changing situation:** new schemes come along, traditional funds dry up and existing sources re-evaluate their aims and head in a new direction. The situation in external funding is always changing and staying informed needs an investment of time.

SOME DIFFERENT TYPES OF FUNDING

- **National Lottery:** funds in the fields of art, sport, heritage and charitable projects. Large funds are available for quality projects supported by a good application. The bigger lottery grant schemes tend to be very competitive so it is worth checking the success rate for applications and always seek pre-application advice from them to see if your scheme is likely to be successful. All lottery distributors encourage pre-application discussions so do get in touch with them before you put your application in. Some local congregations may also have ethical considerations regarding the use of lottery funds.
- **Government:** usually large scale funds for big projects e.g. a few million for regenerating an area of urban degeneration. These projects are often led by local government acting within a multi-agency partnership.
- **Local Government:** very limited, usually related to charitable or environmental projects and subject to intense competition.
- **Charitable trusts:** charitable trusts are organisations founded to make grants to causes, usually to charitable or benevolent organisations. They are often founded by a charity or individual donor who wishes to make a lasting contribution to the causes supported by the trust. Some deal specifically with church buildings, while others support general charitable projects. Each trust has its own criteria for what it supports, how applications should be made, the level of funding available, etc. It is therefore advisable to contact the trust and ask for further information before applying to them for funding. As most trusts are themselves charities, sending a stamped addressed envelope for information is usually appreciated.

If you wish to research further into grant making bodies you can find out more in the **Directory of Grant-Making Trusts**, available in most public libraries. The Directory contains detailed information on hundreds of trusts, along with advice on how to make a good application. Your Local Council for Voluntary Service may be able to help you access "Funderfinder" a computer programme that identifies Trusts that may fund your project.

SOURCES OF FURTHER ADVICE

- **County Councils:** especially for European funding and government schemes.
- **District Councils:** depending on the policy of the particular Council and whether they employ a Funding/Lottery officer or a Community Development Unit.
- **Councils for Voluntary Service:** the services offered by CVSs can vary significantly, but most will be able to put you as a voluntary and charitable organisation with

somebody who can give you free funding advice as well as other advice such as on legal issues and employment regulations

- **Local libraries:** libraries usually stock books such as the Directory of Grant-Making Trusts and fundraising guides. Your local library will have more information about fundraising, whether by running local events or contacting charitable trusts. You may find the following books useful:

The Directory of Grant Making Trusts

Published annually by the Charities Aid Foundation

Applying to a Grant Making Trust: A Guide for Fundraisers

By Anne Villemuir

Publisher: Charities Aid Foundation, 1996

The Complete Fundraising Handbook (4th edition)

By Nina Botting and Michael Norton

Publisher: Directory of Social Change, 2001

The UK Church Fundraising Handbook

By Maggie Durran

Canterbury Press, ISBN 1-84825-002-9

Regenerating Local Churches

By Maggie Durran

Canterbury Press, ISBN 1-85311-695-5

Tried and Tested Ideas for Raising Money Locally: Small and Medium Scale Events

By Sarah Passingham

Publisher: Directory of Social Change, 1994

- **Fundraising consultants:** many funds will not accept applications prepared by consultants, preferring the bid to be from the community or organisation planning the project.

Advice rarely extends to supporting a group in developing the project and carrying it through the application process. Finding a fund to apply to is only part of the process, and many bids fail because the project itself is not sufficiently developed or because the application does not do justice to the project.

The DAC are grateful for the help of the Revd Canon Kathryn Fitzsimons, Diocesan Urban Officer, for her help with this part of the paper.

Within the diocese Alice Ullathorne, the Church Building Support Officer, is more than happy to give you advice on fundraising strategies and project development. She can be contacted at the Diocesan Office on 0113 2000 544 or by email at alice.ullathorne@riponleeds-diocese.org.uk . Additionally, Mr Paul Winstanley, the Diocesan Stewardship Adviser, and Kathryn Fitzsimons will also be able to give you valuable advice. Paul can be contacted by telephone on 0113 2000 555 or email paul.winstanley@riponleeds-diocese.org.uk and Kathryn can be contacted by email at kathrynfitzsimons@hotmail.com .

GRANT MAKING BODIES

Please note that fund givers often want to see that necessary permission (faculty, planning, Listed Building Consent) is in place, or has been applied for, before making a grant. It is important to make sure that these applications are made before or in parallel with the search for funds. There is nothing worse than gaining funding and not being able to spend it because you still need to get a faculty.

To enable this document to remain useful it would be helpful if you could let the DAC Secretary know how successful you have been with fundraising or if you find that an organisation listed here no longer provide grants.

PRESERVATION OF HISTORIC BUILDINGS

The Alan Evans Memorial Trust

The trust will consider giving grants of £200 to £5,000 for the preservation of religious buildings of historic or architectural interest. Grants are not made for 'updating' (e.g. installation of modern facilities).

Contact: The Alan Evans Memorial Trust, Messrs Coutts & Co, Trustee Department, 440 Strand, London, WC2R 0QS.

Tel: 020 7753 1000

Lord Barnby's Foundation

The Foundation will consider giving grants for the preservation of buildings, both religious and secular, of historic or architectural interest. The grants are for organisations with charitable status and religious establishments only. No financial assistance is available for individuals. Amount of grant is in the region of £1,000 - £5,000. Applications by letter describing the applicant organisation and the project. A copy of the last year's audited accounts should be enclosed. Trustees meet three times a year. Applications can be submitted at any time.

Contact: Mrs Jane Lethbridge PO Box 71, Plymstock, Plymouth, Devon, PL8 2YP

The Beaverbrook Foundation

Funds are available for the 'erection or improvement of the fabric of any church building'. It has an online application form where you give details of the project.

Contact: The Beaverbrook Foundation, Cherkley Court, Reigate Road, Leatherhead, Surrey KT22 8QX

Tel: 01372 380986

Website: www.beaverbrookfoundation.org

The Diocesan Board of Finance

The DBF may consider assistance in the form of a discretionary loan or grant from the Church Buildings Fund. This committee disburses small grants and makes loans for:

- The erection of churches, or the purchase of buildings suitable for churches, in connection with the Church of England, in those parts of the Diocese in which additional places of worship are most needed; and the increase of church accommodation in churches already existing

- The repair and improvement of church buildings

Your Area Dean and Archdeacon must support and sign your application. For a loan application form:

Contact: Norman Gardner, Financial Secretary, Ripon and Leeds DBF, St Mary's Street, Leeds, LS9 7DP
Tel: 0113 2000 550
Email: Norman.Gardner@riponleeds-diocese.org.uk

English Heritage – Repair grants for places of worship

Talk to your Archdeacon about the implications of an English Heritage grant before you go too far down this road. The scheme is jointly funded by EH and the Heritage Lottery Fund to support urgent, high level repair works. Stage One grants are for development funding, with Stage Two grants for the main repairs. Grants are offered based on urgency and financial need. Read the application form and guidance carefully: it must be supported and signed by the Archdeacon.

Contact: English Heritage, Yorkshire Region, 37 Tanner Row, York, YO1 6WP
Tel: 0870 3331 181
Website: www.english-heritage.org.uk

The Friends of Friendless Churches

Set up in 1957 to save disused but beautiful old places of worship of architectural and historical interest from demolition, decay and unsympathetic conversion.

Contact: The Friends of Friendless Churches c/o St Ann's Vestry Hall, 2 Church Entry, London EC4V 5HB
Tel: 020 7236 3934
Website: www.friendsoffriendlesschurches.org.uk

The Garfield Weston Foundation

The Garfield Weston Foundation runs a specific grant programme for churches, including grants for modifications to improve community use, for re-ordering, improving disabled access, and creating toilet and kitchen facilities. The foundation will also consider giving grants for the preservation of religious buildings of historic or architectural interest.

Contact: The Administrator, Garfield Weston Foundation, Weston Centre, 10 Grosvenor Street, London, W1K 4QY
Tel: 0207 3996 585
Website: www.garfieldweston.org

For specific details on Church applications:

www.garfieldweston.org/policy/InformationRequiredChurches.pdf

The Georgian Group

Through the FE Cleary Heritage Fund (commonly known as the Cleary Fund), The Georgian Group gives small grants each year towards the repair and restoration of Georgian buildings and monuments. Around five grants, averaging about £1,500 each are given annually. Applications are considered annually in September.

Contact: The Georgian Group, 6 Fitzroy Square, London, W1T 5DX
Tel: 08711 7502 936

Email: michael@georgiangroup.org.uk
Website: www.georgiangroup.org.uk

GC Gibson Trust

The trust will consider giving grants for the preservation of religious buildings of historical or architectural interest. Apply in writing giving details of your organisation, the project and the need for it, a copy of your accounts and any associated literature you consider relevant.

Contact: GC Gibson Trust, c/o Deloitte & Touche, Blenheim House, Fitzalan Court, Newport Road, Cardiff CF24 OTS
Tel: 029 20481111

Harrogate Churches Repair Fund

The Diocesan Board of Finance administers this fund which gives grants to churches within a 7 mile radius of the War Memorial in Harrogate. For an application form contact:

Contact: Norman Gardner, Financial Secretary, Ripon and Leeds DBF, St Mary's Street, Leeds, LS9 7DP

Email: Normang@riponleeds-diocese.org.uk
Tel: 0113 2000 550

Heritage Lottery Fund

A range of grant programmes to support heritage projects and buildings. Projects will need to demonstrate that they are involving the wider community and increasing access to, and learning about heritage. Grants are offered for both repairs to buildings or objects, and new facilities.

Contact: Heritage Lottery Fund, Carlton Tower, 34 St Paul's Street, Leeds LS1 2QB
Tel: 0113 3888 030
Website: www.hlf.org.uk

National Churches Trust

Buildings must be at least 100 years old and in need of structural repair to qualify: the Diocesan Advisory Committee will be asked to comment upon applications. For grants for new and disabled facilities, contact the office for an application form. Their website contains a simple questionnaire to see whether a project will be eligible for a grant before applying.

Contact: The National Churches Trust, 31 Newbury Street, London EC1A 7HU
Tel: 0207 600 6090
Email: info@nationalchurchestrust.org
Website: www.nationalchurchestrust.org

Idlewild Trust

The trust will consider giving grants of £500 - £5,000 for the preservation of religious buildings of historic or architectural interest. It will also support projects involving the preservation of their contents, such as furniture and wall paintings.

Contact: The Administrator, The Idlewild Trust, 1a Taylors Yard, 67 Alderbrook Road, London, SW12 8AD

Tel: 0208 772 3155 (Monday-Tuesdays 9am to 3pm and Wednesdays 10am to 2pm)
Email: info@idlewildtrust.org.uk
Website: www.idlewildtrust.org.uk

Jill Franklin Trust

Makes grants towards the restoration of churches of architectural importance (those that command at least half a page in Pevsner's Buildings), and which are favoured by the Trust. No funding for improvements or re-ordering. Write with details of the project and costings.

Contact: Jill Franklin Trust, Flat 5, 17 – 19 Elsworthy Road, London, NW3 3DS
Tel: 0207 722 4543
Website: www.jill-franklin-trust.org.uk

Landfill Tax Scheme – see the separate section below

Leeds Church Extension Society

The Society supports the work of churches in the Archdeaconry of Leeds. Grants are made for schemes of restoration, re-ordering and extension of church buildings, and towards equipment expenses for outreach projects. Help is also available by way of short-term loans. Applications for assistance, and advice about other grant aid agencies, should be made to the Secretary. The committee meets in March, June and October to consider applications. It is helpful if parishes considering applications could first telephone the Secretary for an initial discussion. Please also refer to their website.

Contact: The Secretary, Revd Dr Roy Yates 99 Green Lane, Cookridge, Leeds LS16 7EE
Tel: 0113 267 7508
Website: www.lces.org.uk

The Leche Trust

The trust will only make grants for buildings of the period 1680-1830. It may also be able to help with grants concerning bells, furnishings and fittings, and churchyard monuments.

Contact: Mrs Louisa Lawson, 84 Cicada Road, London, SW18 2NZ
Tel/fax: 0208 870 6233
Website: www.lechetrust.org

Listed Places of Worship Grant Scheme

Applies to all listed places of worship of all religions throughout the UK. An interim grant scheme which returns VAT spent on eligible repair works to church buildings. Eligible works are those that involve repairs to, or maintenance of, the fabric of the building. From the 1st January 2011 the scheme will not include professional fees and repairs on the fixtures and fittings introduced into the scheme in 2006 (for example bells and organs).

Applications should be made after works have been completed – for works carried out after 31 March 2004, the full amount of VAT can be reclaimed. Eligible works carried out between 1 April 2001 and 31 March 2004 will receive the difference between 5% and the actual amount of VAT paid.

Contact: Listed Places of Worship Grant Scheme, PO Box 609, Newport,

Tel: NP10 8QD
0845 601 5945
Website: www.lpwscheme.org.uk

Livery Companies

The Livery Companies of the City of London are all charitably disposed but vary greatly in resources. Applications most likely to be successful are for work to be carried out on items of specific interest to that Company, e.g. the Worshipful Company of Glaziers for the conservation of stained glass. Applications should be addressed to the Clerk. A list of the Companies and their addresses is given in Whitaker's Almanac and also at [http://www.cityoflondon.gov.uk/Corporation/LGNL_Services/Leisure and culture/Local history and heritage/Livery/contacts.htm](http://www.cityoflondon.gov.uk/Corporation/LGNL_Services/Leisure_and_culture/Local_history_and_heritage/Livery/contacts.htm)

Local Authorities

Local Authorities are enabled by the Local Authorities (Historic Building) Act 1962 to contribute grants or loans towards repair and maintenance of churches. Tenacity and the support of local councillors are useful, though in the current economic climate the success of such efforts is much less likely to be fruitful. Contact your Local Authority Planning Department for further information.

The Manifold Trust

The trust will consider grant aiding the preservation of any buildings of historical or architectural interest. Grants are usually between £1,000 and £9,000, but there is no upper limit. Applications should be made by a letter describing the project, with a photograph if appropriate, stating the total cost and how much has already been received or promised, or is available from the applicant's own funds. Churches seeking funding for structural repairs should apply through the National Churches Trust (see separate entry). The Manifold Trust does not fund 'improvements to churches' but they do make grants for bells which have been unringable for many years and where the bells are to be restored for full cycle ringing, not for chiming.

Contact: The Secretary, The Manifold Charitable Trust, Studio Cottage, Windsor Great Park, Windsor, Berkshire SL4 2HP

Telephone: 01628 820159

The Normanby Charitable Trust

The Trust will occasionally consider giving grants for the preservation of religious and secular buildings of historic or architectural interest in North Yorkshire and the North East of England. Applications by letter. No response is made unless the application is successful.

Contact: The Normanby Charitable Trust, 52 Tite Street London SW3 4JA

The Sainsbury Family Charitable Trusts

There are a number of Sainsbury Family Charitable Trusts, several of which, particularly the Monument Trust and the Headley Trust, grant aid church repair work. The Headley Trust has a programme of small grants towards fabric repair of medieval churches in rural parishes whose congregations are too small to handle project costs. Applications should be by letter outlining details of the project.

Contact: Sainsbury Family Charitable Trusts, Allington House, 1st Floor, 150 Victoria Street, London, SW1E 5AE
Tel: 0207 4100 330
Website: www.sfct.org.uk

Yorkshire Historic Churches Trust

Awards grants for the repair and maintenance of Christian Churches in the old County of Yorkshire.

Contact: Grants Secretary: Mr J K Stamp
11 Ovington Close, Templetown, Consett, Co Durham DH8 7NY
Tel: 07594 578665
Email: yhctgrants@sky.com
Website: www.yhct.org.uk

LANDFILL TAX CREDITS SCHEME/LANDFILL COMMUNITIES FUND

The LTCS was designed to help mitigate the effects of landfill upon local communities. Landfill operators may claim a credit against their landfill tax payment if they make a voluntary contribution to an approved environmental body. Churches can apply for funding from these environmental bodies when they have projects which involve 'the protection of the environment, the maintenance, repair or restoration of a building or other structure which is a place of religious worship or of historic or architectural interest'. Before applying for funding, applicants have to register the project and group with ENTRUST - for the Landfill Tax Credits Website see: www.entrust.org.uk .

The three bands of funding that are available to churches are:

- **Category D:** projects that provide or maintain public amenities or parks within 10 miles of a landfill site.
- **Category DA:** delivery of biodiversity conservation for UK species habitats.
- **Category E:** projects to restore or repair buildings for religious worship, or of architectural or historical interest within 10 miles of a landfill site.

One route to accessing this funding is to approach a Distributive Environmental Body (D-EB). Most of the D-EB's have a 10 mile rule, which states that the body for which funding is being sought must lie within a 10 mile radius of a landfill site run by a sister company of the D-EB.

Distributive Environmental Bodies operating in the Ripon and Leeds Diocese include:

Waste Recycling Environmental Ltd (WREN)

WREN funds a number of community, heritage and conservation projects situated in its operating area. Preference is given to local community projects which demonstrate self-help, show lots of people are benefiting and can show community support or that appropriate consultation has been carried out. Third party funding at 11 % is required. Further partnership funding is recommended to act as a lever to an award. WREN mostly part-funds projects although 100% is awarded in exceptional circumstances. The project must be situated within 10 miles of a WRG Landfill site.

Contact: WREN House, Manor Farm, Bridgham, Norwich, Norfolk, NR16 2RX
Tel: 01953 717165
Website: www.wren.org.uk

GrantScape

GrantScape administer the Caird Bardon Grant Scheme which covers the Leeds Metropolitan District and funds community and environmental schemes.

Contact: Office E, Whitsundoles Broughton Road, Salford, Milton Keynes, MK17 8BU
Tel: 01908 247630
Website: www.grantscape.org.uk

Yorventure

The project must be for the provision, maintenance or improvement of a public park or another public amenity. The intent of the work to be undertaken must be to provide, maintain or improve an amenity for the general public. "Provision" of amenities may

include the purchase of land, buildings and new or replacement items. Further examples include building a new village hall, creating a new public open space and developing a new nature reserve. Therefore, bringing new community uses into a church should be eligible.

Third party funding at 10% of the total amount requested is normally required. Applicants will need to identify a Yorwaste landfill site within 10 miles of their church/church hall who may be willing to fund their project.

Contact: Yorventure Environmental Body Ltd, Boston House, 214 High Street, Boston Spa, Leeds. LS23 6AD
Tel: 01937 848858
Website: www.yorventure.co.uk

Green Leeds Ltd

Green Leeds Ltd. objectives are the protection, preservation and improvement of the environment for the benefit of the public and to advance the education of the public in all matters concerning the environment within the Metropolitan District of Leeds.

Contact: Sue Lumby, Resources Team, Leeds City Council, Neighbourhoods and Housing Department, 6th Floor, Merrion House, 110 Merrion Centre, Leeds, LS2 8BB
Tel: 0113 247 8185
Website: <http://www.leeds.gov.uk/page.aspx?pageidentifier=4678d497-4da7-4a0a-9637-320ad26fbdec>

Biffaward - Royal Society of Wildlife Trusts

The fund offers three levels of support: - Small grants between £250 and £5,000 for projects that enable communities to improve local amenities and to conserve wildlife and habitats. Medium grants between £5,001 and £50,000 for projects that provide and improve community facilities to act as mechanisms for recreation, sporting achievement, lifelong learning and community involvement. In addition funding is directed to projects that conserve and promote biological diversity through the provision, conservation, restoration or enhancement of a natural habitat. Applicants must be able to identify third party funding at 10 per cent. –Flagship grants between £150,000 and £500,000 for larger projects that support regionally or nationally significant voluntary sector led regeneration or biodiversity projects to make a significant impact on the quality of life of the region. Applicants must secure 25 per cent of the total project cost from an alternative source (in addition to the 10 per cent third party contribution) The fund will only support projects that are within 10 miles of Biffa operations as well as being within 10 miles of a landfill site – this means locations within North Yorkshire are limited but there is good coverage within West Yorkshire.

Contact: The Grants team, The Kiln, Waterside, Mather Road, Newark, Nottinghamshire. NG24 1WT
Tel: 01636 670000
Website: www.biffaward.org

GRANTS FOR CONTENTS

BELLS

The Barron Bell Trust

This Trust makes grants for bells. It is an Evangelical Trust and favours applications from parishes of similar churchmanship. Applicants should have raised in the region of 50% of the total cost of the project prior to application.

Contact: The Barron Bell Trust, Mr Ian Walrond, Trustee, c/o 71 Lower Green Road, Pembury, Tunbridge Wells, Kent TN2 4EB

Central Council of Bell Ringers

Provides information for bell ringers but can assist by providing procedural, planning and technical advice. They have a Bell Restoration Committee which assists those who are planning the fund raising for bell projects, it provides access to funding advice and it administers both the Central Council Bell Restoration Fund and the Fred E Dukes International Bell Fund.

Email: brcsecretary@cccbr.org.uk

Website: www.cccbr.org.uk

Church Buildings Council

Provide grants for the conservation of church furnishings and fittings of historic/aesthetic interest, including bells and organs, which they deem are of historic importance. They have a database of historically important bells or bell frames.

Contact: Conservation Grant Queries, Church House, Great Smith Street, London SW1P 3AZ

Tel: 0207 898 1866

Fax: 0207 898 1881

Email: enquiries@ccc.c-of-e.org.uk

Website www.churchcare.co.uk

The Sharpe Trust

Makes grants for bells that are of ancient or historic significance.

Contact: c/o the Grant Secretary, Mr A Strickland, 71 North Holme Road, Cirencester, West Sussex, GL7 1DA

Tel: 01285 885734

Email: alan.strickland4@btinternet.com

Website: www.sharpetrustees.org.uk

FURNISHINGS

Cottam Will Trust

Makes grants for 'the purchase for the advancement of religion, of objects of beauty to be placed in ancient gothic churches for the furtherance of religion'.

Contact: Cottam Will Trust c/o The Friends of Friendless Churches c/o St Ann's Vestry Hall, 2 Church Entry, London EC4V 5HB
Tel: 0207 2363 934
Email: office@friendsoffriendlesschurches.org.uk
Website: www.friendsoffriendlesschurches.org.uk/

Church Buildings Council

Grants are available to PCCs and Friends groups for the repair and conservation of objects of artistic/historical significance in churches and in need of urgent repair. This includes the repair of bells and organs.

Contact: Conservation Grant Queries, Church House, Great Smith Street, London SW1P 3AZ
Tel: 0207 898 1866
Fax: 0207 898 1881
Email: enquiries@ccc.c-of-e.org.uk
Website: www.churchcare.co.uk

Idlewild Trust

The trust will consider giving grants of £500 - £5,000 for the preservation of religious buildings of historic or architectural interest. It will also support projects involving the preservation of their contents, such as furniture and wall paintings.

Contact: Rachel Oglethorpe, Trusts Manager, The Idlewild Trust, 1a Taylors Yard, 67 Alderbrook Road, London, SW12 8AD
Tel: 0208 772 3155 (Tuesdays and Wednesdays 10am to 4pm)
Email: info@idlewildtrust.org.uk
Website: www.idlewildtrust.org.uk

The William and Jane Morris Fund

Grants are made for limited programmes of work concerned with the conservation of non-structural features such as stained glass windows, sculpture, furniture, internal monuments and tombs, and wall paintings. Repairs to bells and organs are not eligible. Applications for grants majors structural repairs and fabric maintenance are considered only under exceptional circumstances. Only buildings or monuments erected before 1896 are eligible; grants offered are usually under £1,000.

Contact: The William and Jane Morris Fund, c/o The Assistant Secretary, Society of Antiquaries, Burlington House, Piccadilly, London, W1J 0BE
Tel: 0207 479 7080
Email: admin@sal.org.uk
Website: www.sal.org.uk/grants/williamandjanemorris

GLASS

The Glaziers' Trust

Financial assistance in the range of £250 - £5,000 for the preservation of important examples of medieval stained and painted glass, post-Reformation glass at the end of the 18th Century, and later works of particular historic significance or exceptional artistic merit. Grants are restricted to glass, leading, saddle bars and fixing. They are not available for stone or

brickwork repairs or protection from weather or vandals. The Trust also provides details of historic stained glass available for re-use.

Contact The Clerk, The Glazier's Trust, Glazier's Hall, 9 Montague Close, London SE1 9DD
Tel: 0207 403 6652
Email: clerk@worshipfulglaziers.com
Website: www.worshipfulglaziers.com

The William and Jane Morris Fund

Grants are made for limited programmes of work concerned with the conservation of non-structural features such as stained glass windows, sculpture, furniture, internal monuments and tombs, and wall paintings. Repairs to bells and organs are not eligible. Applications for grants majors structural repairs and fabric maintenance are considered only under exceptional circumstances. Only buildings or monuments erected before 1896 are eligible; grants offered are usually under £1,000.

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Tel: 0207 479 7080
Email: admin@sal.org.uk
Website: www.sal.org.uk/grants/williamandjanemorris

MEMORIALS

Church Buildings Council

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Contact: Conservation Grant Queries, Church House, Great Smith Street, London SW1P 3AZ
Tel: 0207 898 1866
Fax: 0207 898 1881
Email: enquiries@ccc.c-of-e.org.uk
Website www.churchcare.co.uk

Memorial Grant Scheme

An interim grant scheme, which returns, in grant aid, the amount of VAT incurred on the construction, renovation and maintenance of eligible memorials. The scheme is currently due to run until 2015. The scheme does not cover private expressions of remembrance such as headstones or professional fees on eligible memorials. Examples of eligible structures are: stained glass windows, stone crosses, monoliths, statues, and plaques fixed to buildings.

Contact: Memorials Grant Scheme, PO Box 609, Newport, NP10 8QD
Tel: 0845 600 6430
Website: www.memorialgrant.org.uk

War Memorial Trust

War Memorials Trust is the only charity working solely to protect and conserve the estimated 65,000 War Memorials in the UK. The Trust provides information on a wide range of War Memorial issues as well as funding advice and a grant scheme.

Contact: The War Memorial Trust, 42A Buckingham Palace Road London SW1W 0RE
Tel: 020 72337356 or 0300 1230764
Email: conservation@warmemorials.org
Website: www.warmemorials.org

ORGANS

Arts Council - Grants for the Arts

Grants for the arts funds for arts activities that 'engage' people in England and help artists and arts organisations to carry out their work. To improve cultural facilities can in some cases include organ restoration or improvement to a building for concert facilities. However the guidance does state:

"The Heritage Lottery Fund may consider funding organs of heritage importance and the Arts Council does not expect to do this. If you can demonstrate that other funds are not available we may consider funds toward the cost of a new instrument, refurbishing an old organ with musical potential or the cost of relocating an existing organ. You should be able to demonstrate regular use of the instrument and in the case of church organs, evidence of a track record and future plans for non-liturgical performances open to the general public."

Contact: Arts Council England
National Support Centre
Suite 301 Peter House
Oxford Street
Manchester
M1 5AN
Tel: 0845 300 6200
Email: enquiries@artscouncil.org.uk
Website: www.artscouncil.org.uk

The British Institute of Organ Studies

Does not have any grants available, however has produced a very useful guide to applying for grants for works to historic pipe organs, with details of a number of bodies to approach. This can be downloaded from their website or hard copies can be obtained at a cost of £2 from the address below.

Contact: The Secretary, British Institute of Organ Studies, Lime Tree Cottage, 39 Church Street, Haslingfield, Cambridge, CB23 1JE
Website: www.bios.org.uk

Church Buildings Council

Grants are available to PCCs and Friends groups for the repair and conservation of objects of artistic/historical significance in churches and in need of urgent repair. This includes the repair of bells and organs.

Contact: Conservation Grant Queries, Church House, Great Smith Street, London SW1P 3AZ
Tel: 0207 898 1866
Fax: 0207 898 1881

Email: enquiries@ccc.c-of-e.org.uk
Website: www.churchcare.co.uk

The Manifold Trust

The Manifold Trust does not fund 'improvements to churches' but they do make grants for bells which have been unringable for many years and where the bells are to be restored for full cycle ringing, not for chiming. Applications should be made by a letter describing the project, with a photograph if appropriate, stating the total cost and how much has already been received or promised, or is available from the applicant's own funds.

Contact: The Secretary, The Manifold Charitable Trust, Studio Cottage, Windsor Great Park, Windsor, Berkshire, SL4 2HP

Tel: 01628 820159

The On Organ Fund

Grant assistance for organ repairs. Grants of between £100 and £1,000.

Contact: Dr A Thurlow, 8 Old Bakery Gardens, CHICHESTER, West Sussex, PO19 8AJ

Email: alanjthurlow@btinternet.com

Website: www.onorganfund.org.uk

The Pilling Trust

Grants available for Anglican churches with particular interest in churches that maintain an active choral tradition. Typically the project might involve a major repair or replacement of the church organ.

Contact: Waterworths Chartered Accountants, Central Buildings, Richmond Terrace, Blackburn, BB1 7AP

Tel: 01254 51123

Fax: 01254 682 483

GRANTS FOR NEW FACILITIES IN CHURCHES

Awards for all

Small grants from £300 to £10,000 for arts, heritage, community, sports, education, health and environment projects which increase community participation. A simple application process with no match-funding needed, and a decision within 8 weeks of applying. If successful, you must however spend the funding within one year. In terms of funding for churches, they will not offer grants for repairs to the fabric of the church, but will consider funding new facilities within churches if they are shown to increase community use. They have previously offered grants for churches to install disabled access and toilets in order to make the church buildings more accessible to the wider community, and to purchase equipment for churches which will be used by young people in the community.

Contact: 0845 410 2030

Email: general.enquiries@awardsforall.org.uk

Website: www.awardsforall.org.uk

The Big Lottery Fund – Reaching Communities Scheme

The Big Lottery Fund was launched in 2004 and distributes half of all national lottery good cause funding across the UK. The Reaching Communities programme has two strands:

1. Reaching Communities – funding from £10,000 to £500,000 for revenue projects and/or smaller capital projects up to £50,000
2. Reaching Communities buildings – funding of between £100,000 and £500,000 for large capital projects

Reaching Communities funds projects that help people and communities most in need. Projects can be new or existing, or be the core work of your organisation. Applications assessed in two stages; an outline proposal and a full application. Projects are assessed against the outcomes of the project, for example, that 50 elderly people are able to live within their homes because they are given lunch clubs through the project. The scheme is very competitive, however, between a quarter and a third of eligible applications are successful. In terms of funding for churches they will not fund fabric repairs but if you can demonstrate that you are addressing community needs within the church they will fund facilities.

Tel: 0845 410 2030

Email: general.enquiries@biglotteryfund.org.uk

Website: www.biglotteryfund.org.uk

The Charles Hayward Foundation

Size of grants available are typically £1,000 to £20,000. Fund a limited number of capital projects to accommodate specific community needs, such as offender rehabilitation and projects that reduce the isolation of the old. The new facilities must accommodate new activities, which are at a demonstrably advanced stage of their planning. The activities must be designed to meet basic needs of new clients and users. They will fund capital costs of community facilities provided by churches and faith groups. Trustees meet four times a year to consider applications.

Contact: The Charles Hayward Foundation, Hayward House, 45 Harrington Gardens, London, SW7 4JU

Tel: 0207 370 7063

Website: www.charleshaywardfoundation.org.uk

THE NORWOOD AND NEWTON SETTLEMENT

Provides small grants for redevelopment work in church buildings.

Contact: D M Holland, Trustee, The Norwood and Newton Settlement, 126 Beaulieu Way, Romford, RM1 4XL
Tel: 01708 723670

The Church and Community Fund (formerly the Central Church Fund)

A fund that supports both capital and revenue projects, including preliminary costs such as feasibility studies or professional fees. All projects should seek to strengthen the relationship between the church and the local community, should benefit the church locally as a whole, and should manifest a sense of vision in responding to needs. Previous grants offered have included funding projects to enable activities for children and young people; to provide disabled access and facilities to increase community use, and for an extension to a vestry to provide a meeting room, toilet and kitchen facilities. Grants are not made for maintenance, restoration, repair or heritage works to church buildings.

Contact: The Central Church Fund, Church House, Great Smith Street, London, SW1P 3AZ
Tel: 0207 898 1767/1541
Email: ccf@c-of-e.org.uk
Website: www.centralchurchfund.org.uk

The Rank Foundation

Concentrates on the promotion of Christian principles through film and other media, encouraging and developing leadership amongst young people, and supporting disadvantaged young people and those frail and lonely through old age or disability. In general, they do not make grants for church buildings, except where community facilities form an integral part of the appeal. They have previously funded extensions to churches, and upgrading facilities in churches so that they can be used by both the church and the wider community.

Contact: The Rank Foundation 12 Warwick Square, London, SW1V 2AA
Website: www.rankfoundation.com

TRUSTS SUPPORTING CHRISTIAN PROJECTS

Church Urban Fund

Gives grants to community groups, usually linked to churches and faith-based activity, enabling them to offer help to people living in our poorest communities. Funds projects that assist churches in deprived areas in their outreach to their local community: Projects need to be tackling the effects of poverty, based in the local community and offering activities that are open to not just the church members. CUF does not fund projects for the internal re-ordering of churches for worship, church maintenance or repairs. All applications are initially considered by the Diocese (through the Diocesan Projects Officer – Revd Paul Ainsworth 0113 268 7338), who then select which projects go forward to the CUF for consideration.

Contact: Church Urban Fund, Church House, 27 Great Smith Street, London. SW1P 3AZ

Tel: 0207 8981 647

Email: enquiries@cuf.org.uk

Website: www.cuf.org.uk

The Dulverton Trust

The main work of the trust is conducted in three areas: Youth and Education, Conservation, and General Welfare. Christianity is classed as a further area of priority, but grants for church buildings are generally excluded, as the Trust makes an annual block grant to the Historic Churches Preservation Trust (see above). Grants are only made to registered charities, and applications should be made in writing and be no more than two sheets of paper. Initial enquiries to establish a project's eligibility can be made by telephone.

Contact: The Secretary, The Dulverton Trust, 5 St James Place, London, SW1A 1NP

Tel: 0207 629 9121

Email: trust@dulverton.org

Website: www.dulverton.org

Harrogate, Church House Trust

Small amounts of money are available from this organisation for funding to support Christian mission and ministry in the Harrogate area. The Church House Trust makes grants to churches affiliated to, or groups supported by, Churches Together in Harrogate.

Contact: The Trust Secretary, 25 Torrs Road, Harrogate, HG1 4TB

Tel: 01423 548778

Website: <http://sites.google.com/site/thechurchinharrogate/church-house-trust>

John Laing Charitable Trust

Their aims include the relief of poverty, incapacity or sickness, the advancement of religion or such other charitable purposes as the trustees see fit to support. They will not fund individuals and applications should be in writing.

Contact: Michael Hamilton, Secretary to John Laing Charitable Trust and Director of Community Affairs, John Laing Charitable Trust, 33 Bunns Lane, Mill Hill, London. NW7 2DX

Tel: 0208 9597 321

Fax: 0208 2388 897

Email: michael.hamilton@laing.com

The Souter Foundation

Offers support with revenue costs for 'projects engaged in the relief of human suffering in the UK or overseas, particularly those with a Christian emphasis'. The majority of grants are for £200 - £500, but some grants exceed this amount. Applications should be in writing and no more than 2 sides of A4.

Contact: The Secretary, The Souter Foundation, P.O. Box 7412, Perth, PH1 1WH
Tel: 01738 634745

GENERAL CHARITABLE TRUSTS

Allchurches Trust Limited

In general terms, the Trustees make charitable grants to the Church and Christian community. Grants will be considered in response to appeals in support of churches, church establishments, religious charities, charities preserving UK heritage, schools promoting Christian religion, charities sponsored or recommended by the Church in the United Kingdom, the local community and those concerned with the welfare of the disadvantaged and disabled. Grants are made out of income derived from the Ecclesiastical Insurance Office plc and are normally made in the form of single payments. Included amongst examples of recent grants offered were those for repair and restoration works to church buildings. Applications made in writing with an application form.

Contact: Company Secretary, Allchurches Trust Limited, Beaufort House, Brunswick Road, Gloucester GL1 1JZ
Tel: 01452 873189
Website: www.allchurches.co.uk

The Bernard Sunley Charitable Foundation

Appeals from registered charities are considered regularly and applications should be made by letter enclosing a copy of your latest approved accounts and annual report. Makes grants to a range of causes, including headings such as 'Community Aid and Recreation', 'Churches and Chapels' (including fabric repairs) 'Youth Clubs' and 'Provisions for the Elderly'. The grants tend to be heavily subscribed however, and chances of success in being awarded a grant may be small.

Contact: The Bernard Sunley Charitable Foundation, 20 Berkeley Square, London, W1J 6LH
Tel: 0207 408 2198
Email: office@sunleyfoundation.com

The Lankelly Chase Foundation

Current priorities are support of neighbourhood communities and families, support of people whose mental and physical disabilities require special resources, support for groups who are marginalised because of poverty, unemployment or crime. These broad priorities include elderly people, the homeless, drug and alcohol issues, ethnic minorities and young people. The foundation does not support the advancement of religion, individual youth clubs or the under

fives. Applications should initially be through a letter and include a copy of your organisation's annual report and accounts.

Contact: The Lankelly Chase Foundation, 1 The Court, High Street, Harwell,
Oxfordshire, OX11 0EY
Tel: 01235 820044
Email: enquiries@lankellychase.org.uk
Website: www.lankellychase.org.uk

Lloyds TSB Foundation for England and Wales

The foundation primarily allocates its funds to support local communities, helping people to improve their quality of life. The majority of grants are single payments, and the foundation derives its income from a shareholding in the Lloyds TSB group (although it is itself independent of that organisation). As a general guide donations are in the range of £300 and £5,000 and are aimed at supporting underfunded charities which enable people, especially disadvantaged or disabled people, to play a fuller role in the community. They do not fund fabric appeals for places of worship or projects supporting the promotion of religion.

Contact: Lloyds TSB Foundation, Pentagon House, 52-54 Southwark Street, London
SE1 1UN
Tel: 0870 411 1223
Email: enquiries@lloydstsbfoundations.org.uk
Website: www.lloydstsbfoundations.org.uk

SOME ADDITIONAL USEFUL WEBSITES

Funds for Historic Buildings: www.ffhb.org.uk

Charity Commission: www.charity-commission.gov.uk - includes the Register of Charities that can be browsed and used to highlight trusts by name, object or area of benefit.

This advice and information is given in good faith and is based on our understanding of the current law. The DAC cannot accept any responsibility whatsoever for any errors or omissions which may result in injury, loss or damage including consequential or further loss. It is the responsibility of the PCC to ensure that it complies with its statutory obligations.