RIPON & LEEDS DIOCESAN BOARD OF FINANCE

HOUSING & ESTATES COMMITTEE

VACANCY DECORATING GRANT CLAIM FORM

Parish:……

Address of property

……

……**Post code**:……

Decorator's details

Name:……

Address:……

Post code:…… **Tel**:……

Work carried out

……

Cost of Labour:……..£……(including VAT)

Cost of Materials:……..£…….…… (including VAT)

Amount claimed:……£……(50% of total cost)

Up to a maximum of £1000

Payment details

Cheque/BACS payment to:……..

For BACS payments please include:

Account Name……Name of Bank:……

Account Number:…… Sort code:……..

PLEASE REMEMBER TO INCLUDE ALL INVOICES

This form should be returned to: Michael Lindley, Diocesan Surveyor, Ripon & Leeds Diocesan Office, St Mary's Street, Leeds LS9 7DP.

For office use only

Order No …… Property No ……..

Invoices received …… Total £ ……

Amount to pay £ …… Auth by…… Date……..